沃尔玛订单测试操作说明

请使用 Teapplix 软件上传产品做订单测试, walmart 后台上传产品做的订单测试, walmart 不认可。

一、 订单测试前准备工作

Walmart 要求卖家各类信息填写完善后,才能进入订单测试。所以首先卖家要登录后台,检查 lunch checklist 状态。

点击下图红框右侧的链接,分别进入不同页面进行填写完善。有了信息之后圆圈会成为绿色,但此时并不 代表全部信息已经完善,还需要分别进入各自页面确认完善。

特别提醒: 右侧的 'Mark as Done' 按钮,不要随意点击,一定要确认信息完善以后再点击确认。否则,可 能在 Walmart 的审核过程产生不利的影响。

Walmart 2	Launch Checklist 4 Remaining 🗸				٠	0	
ANLEOLIFE LIMITED	Complete Your Seller Setup	6					
Manage Items	The following steps need to be completed before yo explanation of each step, see Getting Started With 1	u go live. For an in-depth Malmart Marketplace.	RETURN POLICY	PRIVACY POLICY	TAX INFC)	
Add New Items	Seller Setup Checklist						
Feed Status	Complete-Signup Witzed						
Bulk Inventory Updates	Complete your Seller Profile						
Bulk Price Updates	Verify your Penny Deposit	Mark as Done					
🗁 ORDER MANAGEMENT 🗸	Set up your taxes	Mark as Done					
Dashboard	Complete Item & Order Testing	Mark as Done					
Refunds	ANLEULIFE LIMITI	ED					
	<u>с</u>	显示比例:	43%,双击查看原	()			
Summary Benorits		Drag and d	rop vour logo here t	o upload			
Seller Schersent							
<							

二、 订单测试

各种信息完善后,可以开始订单测试。 测试前,还须将产品上传至 walmart,然后选择一个产品进行测试。

1、测试过程说明

沃尔玛对订单测试有以下要求:

- ✓ 修改一个产品,使其库存量为2,金额不超20美金;
- ✓ 买家登录沃尔玛商场购买,完成2个订单;注意要即时购买,避免发生被其他用户购买走的事情。
- ✓ 卖家要对这2个订单做如下操作:1、取消一个订单,2、发货,然后退货一个订单。
- ✓ 在订单测试过程中,需要买家真实购物,但并不需要卖家真实发货。最终购物款会退回信用卡。

2、进入订单测试

点击下图'Complete Item & Order Testing'链接,进入测试环节。

Complete Onboarding						
The following steps need to be completed before you can go live. For an in-depth explanation of each step, see Getting Started With Walmart Marketplace .						
Onboarding Checklist						
Complete Signup Wizard						
Complete your Seller Profile						
Verify your Penny Deposit	Mark as Incomplete					
Complete Item & Order Testing						

特别提示:如果您出现不了接下来的页面,说明您还未被 Walmart 允许测试。

Walmart 2,5	Launch Checklist		- 3 -1			٠	0	WENRO CHER
Auduma Sunglasses	Item & Order Testing							
🗇 ITEMS & INVENTORY 🔍	Review your item content and place test orders or	s Walmart.com before you go live.						
Managelleme		0						
Addition terms		Add Inventory	Publish Rems		Test Orders			
PeedStatus		Science a free of your stagged items and add	Publick those turns so they can be purchased on		Face orders and tes fulfillment process I	t your selore		
Bulk Inventory Lodetes		Inventory	Weimart.com		going fee			
Bulk Price Updates	Selected 8							
CRORNANAGEMENT 🗸	(i). Update Price 💍 Update troom	wy .						T
Dettored	2000		en Details		Pice	Units		Actions
Refunds	7							
	Dution Tr	139 Polarized Sports Surgioses for Baseball Cycl Institute	ng Fishing Golf Superlight Frame (139 Black matter	10 mm mm	\$15.99	•		Purchase term
Summy Reports	Dutine for Section	darited Sport Mans Sunglesses for Reactael Fisher	g Golf Running Cycling with Residen Warner Sung	ine ten 17	\$19.99			Public See 0
Selectore and								

3、修改库存数量

Enter the new inventory quantity and lag time for the 1 selected product(s) Quantity 2 Lag Time (Days)	You can also update inventory using bulk sheet uploads
Cancel	Update Inventory

修改之后,点击右侧 publish item 链接,弹出

Publish Your Item	×
Once you click "Publish", this item will be live on Walmart.com. Make sure to keep your inventory low during the order testing phase to prevent inadvertent customer purchase	:S.
Cancel Publish	



SKL sports	Selected:	1					^
TTEMS & INVENTORY ~	© Up	odate Price	♦ Update Inventory			Filter	
Manage Items Add New Items		Status	Item Details	Price	Units	Actions	
Feed Status		Published	Solar Edipse Glasses 12 Pack Viewing Glasses for 2017 Safe Solar Viewing SRJ: PTEX0120FBA PTEX0120FBA	\$6.98	2	Purchase Item	

请尽快购买,以免被其他客户购买走了,你又没有货,造成取消订单等不必要的麻烦。

4、购买商品

需要卖家另外注册一个买家帐号进行商品的购买。

点击 'Purchase Item' 按钮,进入商品页面。购买时会弹出买家登录页面,买家对该产品购买 2 次。 特别提醒:订单支付最好用美国信用卡。

有客户使用 Payoneer 卡成功过,你如果没有美国信用卡可以试下 P 卡。

用 Paypal, 否则购买成功后, 后台看不到订单。如果是在要用 paypal 那么购买后, 可以 open case 要求 walmart 把订单显示出来, 但这需要 1-2 天时间。

如果你没有合适的买家地址,可以购买地址填我们给你的这个: Recipient Name:JAMES KLAHN Street Address*:2549 WILLIAMSBURG ST City: Bartlesville Zip: 74006 State*:Oklahoma(OK) Country:United States Photo: 9183337074

.ght Frame (139 Black matte frame with plue lens)	Signature State St	\$1599 + FREE shipping Only 5 left!		
	Sold & Shipped by Duduma Sung	asses		
•	FREE Standard shipping Ship	oing options		
Y	A Pickup not available from this	seller		
	Qty: 1 -	Add to Cart		
	; Fo Add to List	to Registry		

Valmar		Search		٩	Hella, Sophie My Account 👻	1
I Departments	- Cold Weather S	hop My Local Store Pick It Up TODAY	Tips & Ideas		FREE shipping on S	50+ oi
	sophie, save up to \$2	51		Subtotal (1 ite	em)	\$15
	Open an account & sav	e 10% (up to \$25) on purchases today.			ipping	F
Contraction of the local distance of the loc	Purchase amount	\$17.19		Est. Taxes and	d fees	\$1
n't be combined with	Cost after statement credit	\$15.47		Based on 943	303 Change	
it approval.				Est. Total	\$1	7.
		Open Account > Learn	More		Chack Out	
our cart: 1 item.					Check Out	
Ç	Fishing Golf Superligh lens) Sold by: Duduma Sunglas	I Sports Sunglasses for Baseball Cycling t Frame (139 Black matte frame with blue	Qty 1 • \$15.99 Order soon, only 5 left			
	See all shipping and picku	p options for 94303 -				
			Save for later Remove			
aved for later						
'ou have no saved	items right now.					
ou have no saved	items right now.	iearch		Q	Hello, Sophie My Account	
fou have no saved	items right now.	iearch My Local Store Pick It Up TODAY Tip	ış & Ideas	٩	Hello, Sophic My Account FREE shipping on S	50+
Imart and Imart	items right now.	iearch My Local Store Pick It Up TODAY Tip r #5771670151508	ıs & Ideas	٩	Hello, Sophio My Account FREE shipping on S Continue Shop	50+
imart and saved	items right now. All- Cold Weather Shop Or your orde d you an email w	iearch My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when	n your item ships.	٩	Helio, Sophie My Account FREE shipping on S Continue Shop	50+
imart and saved	items right now.	iearch My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when Shipping address	n your item ships.	2	Hello, Sophie My Account FREE shipping on S Continue Shop	50+
imart > artments • ank you for We'll serve er placed andard shipping	items right now. All- Cold Weather Shop Or your orde d you an email w	iearch My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when Shipping address n	n your item ships.	2	Hello, Sophie My Account FREE shipping on S Continue Shop	50+ 50i
imart >	items right now.	iearch My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when Shipping address 1020 Corp. on Way	n your item ships.	2	Helio, Sophie My Account FREE shipping on S Continue Shop	50+
fou have no saved artments ank you for We'll send ler placed ndard shipping ives by Sat, Dec d by	items right now.	ith tracking information when Shipping address	n your item ships.	٩	Helio, Sophie My Account FREE shipping on S Continue Shop	50+
Artments	items right now.	My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when Shipping address 1020 Corp on Way Si Joo CA 94303 Support@teapplix.com	n your item ships.	Q	Hello, Sophic My Account FREE shipping on S Continue Shop	50+
fou have no saved	items right now.	ith tracking information when Shipping address 1020 Con. on Way Support@teapplix.com	n your item ships.	Q	Hello, Sophie My Account FREE shipping on S Continue Shop	50+
fou have no saved	items right now.	ith tracking information when Shipping address 1020 Corp. on Way Support@teapplix.com	n your item ships.		Hello, Sophie My Account - FREE shipping on S Continue Shop	50+ 50+
ou have no saved	items right now.	ith tracking information when Shipping address Shipping address	os & Ideas n your item ships. Order ProcessingShipped Del placed	Q	Helio, Sophie My Account FREE shipping on S Continue Shop	50+
fou have no saved	items right now.	ith tracking information when Shipping address	n your item ships.	Q	Helio, Sophio My Account FREE shipping on S Continue Shop	50+
Tou have no saved	items right now.	My Local Store Pick It Up TODAY Tip r #5771670151508 ith tracking information when Shipping address 1020 Cor, on Way Shipping address 1020 Cor, on Way Shipping address 1020 Cor, on Way Shipping address	n your item ships.	Q	Hello, Sophie My Account FREE shipping on S Continue Shop	50+ >pi

Check your order status on Walmart.com.

Order summary		Payment type	Billing address	
Subtotal (1 item)	\$15.99 FREE	Ending in 0128	L St CA 94306	
Est. tax	\$1.20		support@teapplix.com	
Total	\$17.19			

5、同步订单

买家完成2~	个订单后,卖家进入	walmart 后台,查看这	2个订单:		
	iagement 😈	Q Search orders) or se
ights Hide 🗸					
	Late Orders	Orders Due Today	New Orders	Past Orders	
	0	0	2	0	
	View Orders 🕥	View Orders 🕥	View Orders ()	View Orders 📎	

如果订单生成了,15分钟后将自动同步到 teapplix,但我们可以手工按下图操作,立即同步顶到到 teapplix 中,然后进行接下来的操作:

Tea	applix 未发货订单 🗸	库存▼ 订单记录▼ 设	置▼ 我的帐户▼ ▲3				×
A 未发:	全部	订单队列	Custom2		-	管理订单队列	Asia/Shanghai +08:00
	无重量	Hold					· 批量更新 代发货 其他操作
1	美国邮政国内	Returns	,请单击下面的链接来注册 Teapplix。	如果您有问题,您可以 <u>联系</u>	<u>我们</u> •		同步订单
2	美国邮政国际	Custom1					购物车: Jet: (11/01 10:58)
生成发货 发货日期:	FedEx	Custom2	价配送 地址标签 CN22 Rate Qu	Jote 副货单 合并	地址验证	<u> </u>	✓ Walmart: (11/01 10:47) 立即同步
总计: 0	UPS			显示:全部 国内 国际	<u>邮政信箱,夏威夷和阿拉</u>	변하1 50 orders per page	
订单过波5 更多 已	DHL	Q、库位: Q、电商:	Q SKU: (multi) 平台: 全部	Q UPC/EAN 清除筛选器	ı:	2	
	只打地址标签	发货方式	& 重量	付款	买方	Notes	
Fedf	合并	ss Corporation 所有,并根据许可	使用. 🐻 UPS、UPS Shield 商标、UPS	Ready 标记、UPS OnLine T	ools 标记和 Color Brown ;	昰 United Parcel Service of	APSE
	导入	© 2007-2016 Teappli	America, Inc. 的简称。保留所有 x。. 保留所有权利。使用此应用程序需要	itx利。 接受 Teapplix 用户协议和隐	私原则。		COUL
	清除旧订单						

6、取消一个订单

卖家进入 Teapplix 后台,按以下步骤操作取消订单, 订单取消后,退款将自动返回买家信用卡(非立即,需要几个工作日)。

希 未发致订单 全部 (+添加订单) Hold Returns Custom1 Custom2			•	管理订单队列	Asia/Shanghai +08:00 2016/11/1 上年' 🗙 1
您的试用帐户 已过期于2016/10/27・如果要确保服务不被中断・请单击下面 <u>注册 Teapplix</u>	的链接来注册 Teapplix • 如果您有问题	题,您可以 <u>联系</u>	我们 •		社員更新 代发供 其他操作 订单状态: 已取消 ▼ 加至说明: 已成者 已成者
生成发表标签. 发気日期: 今天 💽 🛛 Eap USPS FedEx UPS 比价配送 地址	标签 CN22 Pate Quote	記货单 合并	地址验证		***
总计:2 总计页数:\$31.98 运费:	显示:全	2部 国内 国际	邮政信箱,夏威夷和阿拉	50 orders per page	
订单过滤条件 订单 ID:	Q SKU: (multi)	Q UPC/EA	N:	Q,	批量更新
更多 已保存的推进器属家/地区: (multi) Q. 电商平台: 全部	■Q 清除筛选器				
II #	发货方式 & 重量		付款	医方	Notes
V 1576930767502 [WH-1] 139 Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superight Frame (139 Black matte frame with blue lens) 139blackmatteusa (walmart) 正住重量 更新 RMA	Not Selected G能 选项 图	 0 M加包表 贵率 	2016/10/31 19:51:01 support@teapplix.com \$15:99 Completed Shipping: Standard(\$0)	an 1020 Corporation Way Suite 204 Palo Alto, CA 94303 Ph: 56058	COLLAPSE
 1576930767668 [WH-1] Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superinger Hame (139 Black matte frame with blue lens) 139blackmatteusa (walmart) 近住重重 更新 RMA 	Not Selected 面	 0 IIIIII (1) IIIIII (2) IIIIII (2) IIIII (2) 	2016/10/31 19:54:52 support@teapplix.com \$15.99 Completed Shipping: Standard(\$0)	X 1020 Corporation Way Suite 204 Palo Alto, CA 94303 Ph: 6 058	
II	<u>发货方式</u> & 重量		付款	医方	Notes

点击 'canel order'按钮确认取消订单。完成之后,可以去沃尔玛后台查看订单状态。

Cancel Orders

Walmart Order(s)	1
These order(s) will be cancelled on	the marketplace.
	Cancel Orders 关闭

X

7、发货一个订单

登录 Teapplix,选中待发货订单,修改订单状态为'已发货'、发货日期、承运商、Tracking No,勾选'更新 平台',然后点击'批量更新'按钮。

Teapplix	and Teapplix 未发出订单。 库存。 订单记录。 设置。 我的帐户。 And									×	
★ 未没良订单 20年 (+滞加订单) Hold Returns Custom1 Custom2 ● 管理订单队列										Asia/Shang	hai +08:00 2016/11/1 上午11:15:47
									×	批量更新代发货 3	他操作
您的试用帐户	户已过期于2016/1	订单状态	: 已发货								
注音 Teappix.											2016/10/31
生成发货标签:	_	LIEDE EadEx		HENNESS CN22 Date	Quete	10%m 4#	104443A77		**	承运商	USPS 💌
发货日期:今天	▼ 【 気存	USPS FEDEX	UPS CONBUS	此业标签 CN22 Rad		記 页半 日77	ACALOUNE		- 162	iracking No	9400110200828190830602
总计:1 总计页表	数:\$15.99 运员	2:			显示:	:全部 国内 国	际 <u>邮政信箱,夏威夷和</u> 阿	50 orders per page	•	🗹 更新平台 🛛 🔽	发邮件
	订单 ID:	Q, p	车位: 	Q SKU: (multi)	States and the state		AN:	Q,		订单队列	: 无变化
更多:已保存的师这部	2010 (11010) 2015 (11010)	订单	C TRITE IS	· · · · · · · · · · · · · · · · · · ·	時時時辺留		付款	买方	Notes	保险	无变化
157693076766	58 [WH:1]	4.1		Not Selected	inter a state	• •	2016/10/31 19:54:52	Xudong Yan		签名	无变化
Duduma Tr139 F	Polarized Sports Su	nglasses for Baseball frame with blue lens)	Cycling Fishing Golf		support@teapplix				m 1020 Corporation Way	Bill By	2 无变化
139blackmatt	teusa						Shipping:	Palo Alto, CA 94303	COLL	发货方式: No Ch	ance
_		(walmart)	记住重量 更新 RM	14	保险 选项	附加包裹 费率	Standard(\$0)	Ph: 6505166058		● A A A A A A A A A A A A A A A A A A A	No Change
		<u>订單</u>		发	<u> 15式 & 車量</u>		付款	罢方	Notes	¥-	R R
FedEx 服务标记			,并根据许可使用. 🕵		JPS Ready 标					句惠举司: 天	±4%. ▼
		© 2007-2	A 2016 Teapplix : 保留的	merica, Inc. 的商标 · 保留 新有权利 · 使用此应用程序	新有权利。 秦要接受 Tea	onliv 田户协议我	1961年1月1日。				
										加至说明:	
										批量更新	

注: Tracking No 不能随便写,如果你没有正确的,可以使用我提供的这个 9400110200828190830602 (USPS) 发货状态同步到沃尔玛需要 15-30 分钟,如果想立即生效,可以回到'其他操作'里,立即同步。

Teapplix	未发货订单▼	库存▼	订单记录,	设置▼	我的帐户▼	A ³										
希 未发货订单	全部 (+添加订单) Hold I	Returns Custo								- 6	理订单队列			Asia/Shanghai +08.0	0 2016/11/1 上·
													×	批量更新	代发货 其他操作	
6 您的试用的	账户已过期于2016/	10/27 • 如果	要确保服务不被	中断・清单	击下面的链接到	表注册 Teappli	x·如果您有	同题·您可	以既新	111 ·				同步订单		
注册 Teap	oplix,													动物车 : Jet (1)	1/01 10:58)	
主成发货标签: 发货日期: 今天		USPS F	edEx UPS	比价配送	地址标签	CN22 Rate	Quote	配货单	台井	地址验证			O ²	✓ Walma	urt: (11/01 10:47)	
总计: 0							显示	:全部 国	四 鳳匠	部政信箱,夏威夷和		50 orders per pag	ge 💌			
丁单过滤条件	订单 ID:		Q、庫位:		Q, SK	U: (multi)		Q	UPC/EAN		Q,					
更多 已保存的辨識	选赢国家/地区:(multi)		Q	电商平台: 全	部	-Q	清除筛选器	•								
[] iI4	<u>n</u>		发展	方式&重量				付款		医方		Notes				
FedEx 服务标	记日 Federal Expres	s Corporatio	n 所有,并根据 2007-2016 Tea	许可使用 🌘 ipplix • . 保背	UPS、UPS America, Inc. 副所有权利・使	Shield 商标、L 的商标。保留/ 用此应用程序	IPS Ready 标 所有权利。 需要接受 Tea	記己 · UPS (applix 用户	OnLine To 协议和隐1	ols 标记和 Color Br 6.厚则 •	own 룼 Un	iited Parcel Servi	ice of COILAPSE			

8、退货一个订单

已发货订单同步至 walmart 后,在 Teapplix 进入订单历史,选中要退货的订单点击'refund'按钮。

看 订单记录 → 订单搜索			Asia/Shanghai +08:00 2016/11/1 上午:	
携装録 配装録 Re-Upload Shipping Info				
总计: 2 Page Total: \$31.98 Shipping: \$0.00			每页 50 个订单	£ 💌
□ <u>订单</u>	<u>发货方式</u> & <u>重量</u>	付款	<u>买方</u>	Notes
1576930767502 [WH:1] Duduma T139 Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superlight Frame (139 Black matte frame with blue lens) 139blackmatteusa (walmart) 记住重量 更新 RMA	Not Selected	2016/10/31 19:51:01 support@teapplix.com \$15:99 Cancelled Shipping: Standard(\$0)	Xudong Yan 1020 Corporation Way Suite 204 Palo Alto, CA 94303 Ph: 6505166058	
IS76930767668 [WH:1] Duduma Tr139 Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superlight Frame (139 Black matte frame with blue lens) 139blackmatteusa	unmark as shipped refund	2016/10/31 19:54:52 support@teapplix.com \$15:99 Completed Shipping: Standard(\$0)	Xudong Yan 1020 Corporation Way Suite 204 Palo Alto, CA 94303 Ph: 6505166058 Shipped: 2016/10/31 (USP5) Tracking: 94001 10200828190830602	,
	<u>发货方式</u> & 重量	付款	医方	Notes

X

选择退货原因,填写价格和税费,然后点击'Refund an order'按钮

Refund Order				
You are about to refund order.	This order will be rea	move from history list		
您确定要进行此操作?				
	Please provid	e refund amount for a	n each item:	
139blackmatteusa				add reason
Reason*	Charge Type*	Charge Amount*	Tax Amount	
BillingErro	Item Price 💌	15.99	1.20	删除
			Yes, Refund an Order	否,返回订单历史记录屏幕

特别提示: Tax Amount 也可能有金额, 也可能是 0, 这根据订单页面的实际数据填写。

沃尔玛有一个专门的退款页面,在 Teapplix 完成退款后可以去沃尔玛 refund 管理处查看,显示红色的退款 金额就是已经完成退款了。

Walmart :	Launch Checkli	ist 1 Remaining V			¢ (?) 🥵 WENBO CHEN 🗸
Duduma Sunglasses	Refund	ds @				
🔊 ITEMS & INVENTORY 🗸 🗸	Search for you	r Purchase Orders and issue refunds to your customers for shipped items				
Manage Items Add New Items	15769307	67668 Get PO				
Feed Status Bulk Inventory Updates	P.O. # 1576930	1767668				
Bulk Price Updates	Customer Nam Xudong Yan	e				Phone 6505166058
ORDER MANAGEMENT	Address 1020 Corporatio Palo Alto, CA	on Way				Email support@teapplix.com
Refunds	Status	Item Details	Item Price	Shipping	Actions	
Summary Reports	Shipped	Name: Duduma Tr139 Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superlight Frame (1 SKU: 139blackmatteusa	\$15.99 Tax: \$1.20	\$0.00 Tax: \$0.00	Refund item (already refunded: \$15.99)	
Seller Scorecard						
						Subtotal: \$15.99
						Tax: \$1.20
						Total Refund: \$15.99
						Order Total: \$17.19

9、完成订单测试

至此,已经完成订单测试的俱体操作步骤,然后在沃尔玛后台做完成标记。订单测试完成。

	Launch Checklist 1 Remaining V						
Duduma Sunglasses	Complete Your Seller Setup						
ITEMS & INVENTORY	The following steps need to be completed before you go live. For an in- explanation of each step, see Getting Started With Walmart Marketplac						
Add New Items	Seller Setup Checklist						
Feed Status Bulk Inventory Updates	Complete Signup Wizard						
Bulk Price Updates	Verify your Penny Deposit	Mark as Incomplete					
🚞 ORDER MANAGEMENT 🗸	Set up your taxes	Mark as Incomplete					
Dashboard	Complete Item & Order Testing	Mark as Done					

注: 订单测试完成后, 你需要做的是上传你在申请 walmart 帐号时候承诺的 SKU 数量, 然后 open case 要求 walmart 审核你的产品, 审核通过后你的帐号就 go live (激活上线) 可以销售 了。