

沃尔玛订单测试操作说明

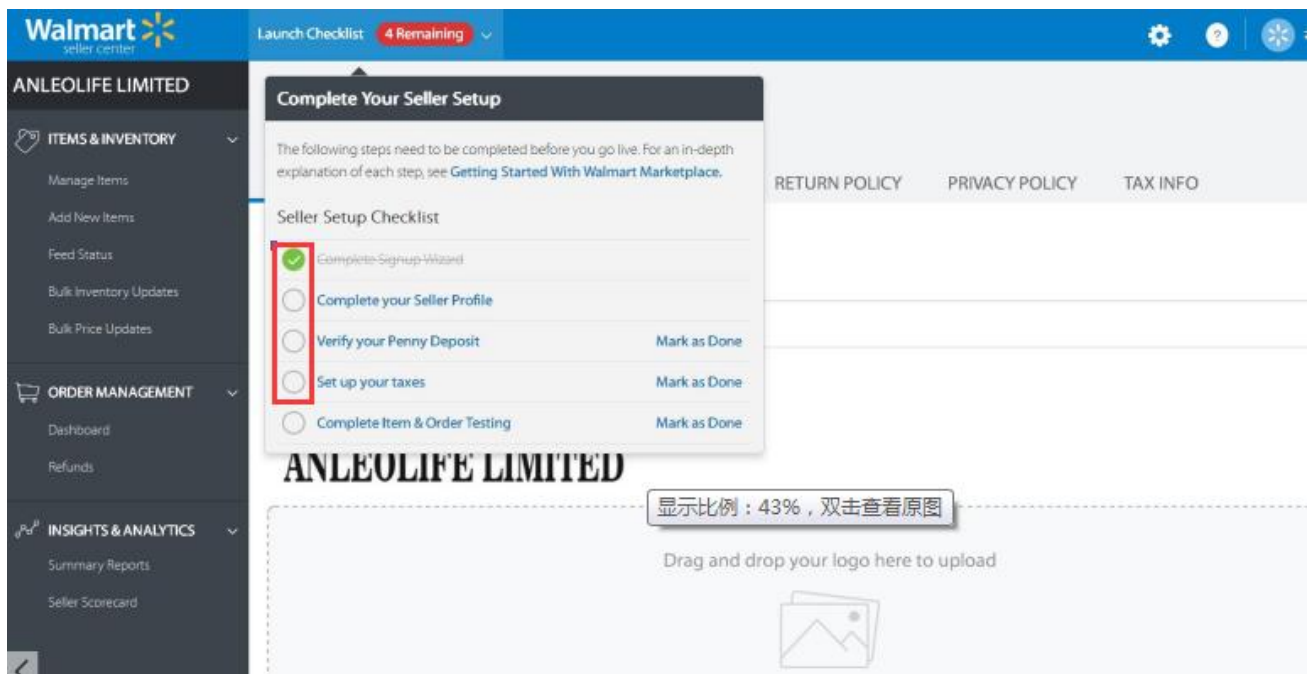
请使用 Teapplix 软件上传产品做订单测试，walmart 后台上传产品做的订单测试，walmart 不认可。

一、 订单测试前准备工作

Walmart 要求卖家各类信息填写完善后，才能进入订单测试。所以首先卖家要登录后台，检查 lunch checklist 状态。

点击下图红框右侧的链接，分别进入不同页面进行填写完善。有了信息之后圆圈会成为绿色，但此时并不代表全部信息已经完善，还需要分别进入各自页面确认完善。

特别提醒：右侧的‘Mark as Done’按钮，不要随意点击，一定要确认信息完善以后再点击确认。否则，可能在 Walmart 的审核过程产生不利的影



二、 订单测试

各种信息完善后，可以开始订单测试。

测试前，还须将产品上传至 walmart，然后选择一个产品进行测试。

1、 测试过程说明

沃尔玛对订单测试有以下要求：

- ✓ 修改一个产品，使其库存量为 2，金额不超 20 美金；
- ✓ 买家登录沃尔玛商场购买，完成 2 个订单；注意要即时购买，避免发生被其他用户购买走的事情。
- ✓ 卖家要对这 2 个订单做如下操作：1、取消一个订单，2、发货，然后退货一个订单。
- ✓ 在订单测试过程中，需要买家真实购物，但并不需要卖家真实发货。最终购物款会退回信用卡。

2、进入订单测试

点击下图'Complete Item & Order Testing'链接，进入测试环节。

Complete Onboarding

The following steps need to be completed before you can go live. For an in-depth explanation of each step, see [Getting Started With Walmart Marketplace](#).

Onboarding Checklist

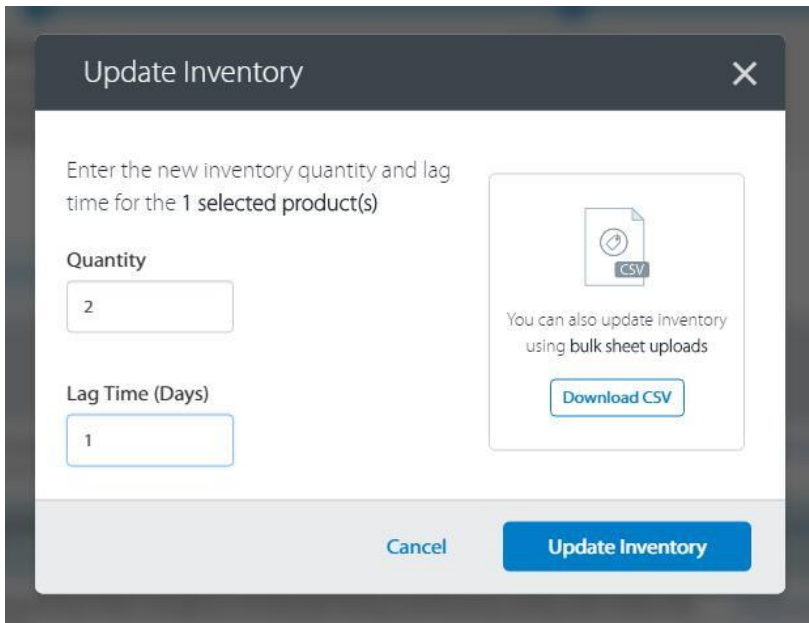
- Complete Signup Wizard
- Complete your Seller Profile
- Verify your Penny Deposit [Mark as Incomplete](#)
- Complete Item & Order Testing**

特别提示：如果您出现不了接下来的页面，说明您还未被 Walmart 允许测试。

The screenshot displays the 'Item & Order Testing' interface in the Walmart Seller Center. At the top, a 'Launch Checklist' shows '1 Remaining'. The main heading is 'Item & Order Testing' with a sub-instruction: 'Review your item content and place test orders on Walmart.com before you go live.' A progress bar indicates three steps: 'Add Inventory' (selected), 'Publish Items', and 'Test Orders'. Below this, there are buttons for 'Update Price' and 'Update Inventory'. A table lists items with columns for 'Status', 'Item Details', 'Price', 'Units', and 'Actions'. The 'Update Inventory' button and the 'Stage' status in the table are highlighted with red boxes.

Status	Item Details	Price	Units	Actions
Unshipped	Dukuma 11.99 Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superlight Frame (1.99 Black matte... SKU: 4070464	\$15.99	4	Purchase Item
Stage	Dukuma Polarized Sport Mens Sunglasses for Baseball Fishing Golf Running Cycling with Fashion Women Sung... SKU: 4070464	\$19.99	0	Publish Item

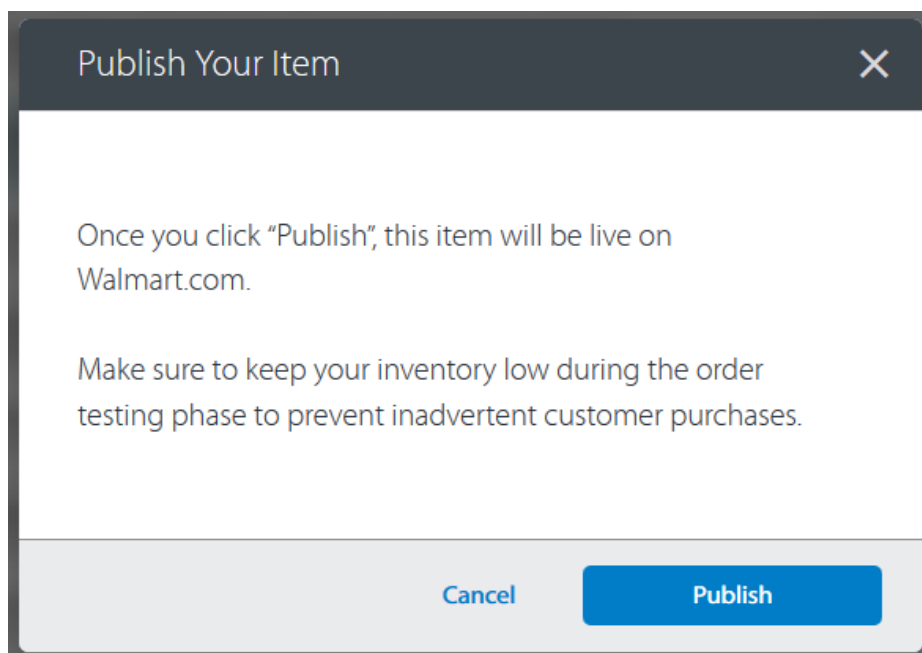
3、修改库存数量



The 'Update Inventory' dialog box contains the following elements:

- Title: Update Inventory
- Instruction: Enter the new inventory quantity and lag time for the 1 selected product(s)
- Quantity input field: 2
- Lag Time (Days) input field: 1
- CSV upload section: Includes a document icon with a circular arrow and the text 'You can also update inventory using bulk sheet uploads' and a 'Download CSV' button.
- Buttons: 'Cancel' and 'Update Inventory'.

修改之后，点击右侧 publish item 链接，弹出



The 'Publish Your Item' dialog box contains the following elements:

- Title: Publish Your Item
- Text: Once you click "Publish", this item will be live on Walmart.com.
- Text: Make sure to keep your inventory low during the order testing phase to prevent inadvertent customer purchases.
- Buttons: 'Cancel' and 'Publish'.

点击 publish，然后该产品列表右侧的 'Publish Item' 变为 'Purchase Item'



The screenshot shows a product list for 'SKL sports' with the following table:

	Status	Item Details	Price	Units	Actions
<input checked="" type="checkbox"/>	Published	Solar Eclipse Glasses 12 Pack Viewing Glasses for 2017 Safe Solar Viewing SKU: PY820129FBA	\$6.98	2	Preview Item Purchase Item

请尽快购买，以免被其他客户购买走了，你却没有货，造成取消订单等不必要的麻烦。

4、购买商品

需要卖家另外注册一个买家帐号进行商品的购买。

点击‘Purchase Item’按钮，进入商品页面。购买时会弹出买家登录页面，买家对该产品购买2次。

特别提醒：订单支付最好用美国信用卡。

有客户使用 Payoneer 卡成功过，你如果没有美国信用卡可以试下 P 卡。

用 Paypal，否则购买成功后，后台看不到订单。如果是在要用 paypal 那么购买后，可以 open case 要求 walmart 把订单显示出来，但这需要 1-2 天时间。

如果你没有合适的买家地址，可以购买地址填我们给你的这个：

Recipient Name: JAMES KLAHN

Street Address*: 2549 WILLIAMSBURG ST

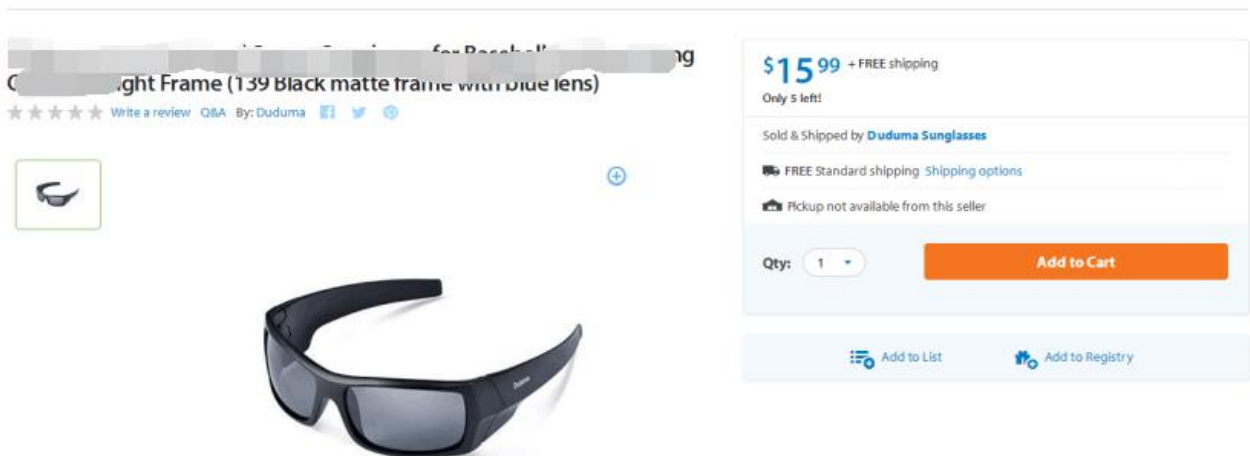
City: Bartlesville

Zip: 74006

State*: Oklahoma (OK)

Country: United States

Photo: 9183337074



Light Frame (139 Black matte frame with blue lens)

★★★★★ Write a review Q&A By: Duduma

\$15.99 + FREE shipping

Only 5 left!

Sold & Shipped by **Duduma Sunglasses**

FREE Standard shipping Shipping options

Pickup not available from this seller.

Qty: 1

Add to Cart

Add to List Add to Registry

All Departments Cold Weather Shop My Local Store Pick It Up TODAY Tips & Ideas

FREE shipping on \$50+ orders



sophie, save up to \$25!
Open an account & save 10% (up to \$25) on purchases today.

Purchase amount	\$17.19
Credit on billing statement	\$1.72
Cost after statement credit	\$15.47

*Can't be combined with other offers. Subject to credit approval.

[Open Account](#) [Learn More](#)

Subtotal (1 item)	\$15.99
Shipping	FREE
Est. Taxes and fees	\$1.20
Based on 94303 Change	
Est. Total	\$17.19

[Check Out](#)

Your cart: 1 item.



Baseball Cycling Polarized Sports Sunglasses for Baseball Cycling Fishing Golf Superlight Frame (1.39 Black matte frame with blue lens)

Qty

\$15.99
Order soon, only 5 left!

Sold by: Duduma Sunglasses

See all shipping and pickup options for 94303

[Save for later](#) [Remove](#)

Saved for later

You have no saved items right now.

All Departments Cold Weather Shop My Local Store Pick It Up TODAY Tips & Ideas

FREE shipping on \$50+ orders

Thank you for your order #5771670151508

[Continue Shopping](#)

We'll send you an email with tracking information when your item ships.

Order placed
Standard shipping
Arrives by **Sat, Dec 17**
Sold by es
Order #5771670151508

Shipping address
n
1020 Cory on Way
Si
o, CA 94303
support@teapplix.com



Baseball Cycling Polarized Sports Sunglasses for Quantity: 1 \$15.99
Standard shipping: Arrives by Sat, Dec 17

Check your [order status](#) on Walmart.com.

Order summary

Subtotal (1 item)	\$15.99
Shipping	FREE
Est. tax	\$1.20
Total	\$17.19

Payment type

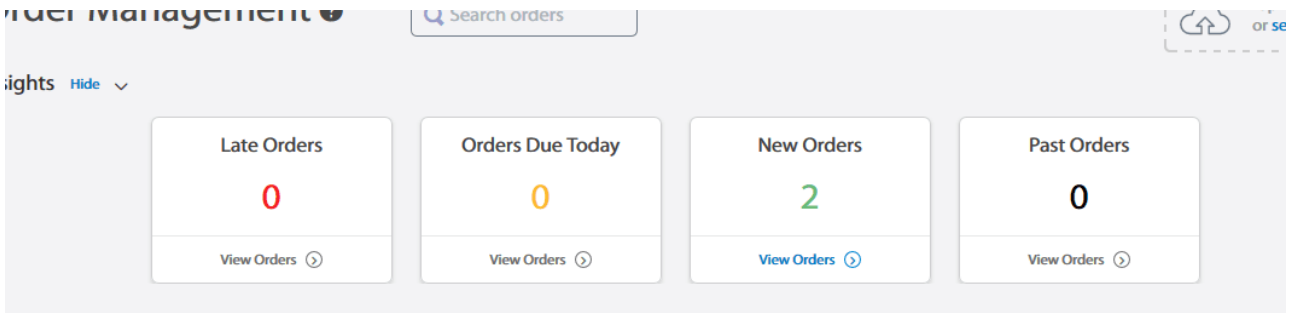
Ending in 0128

Billing address

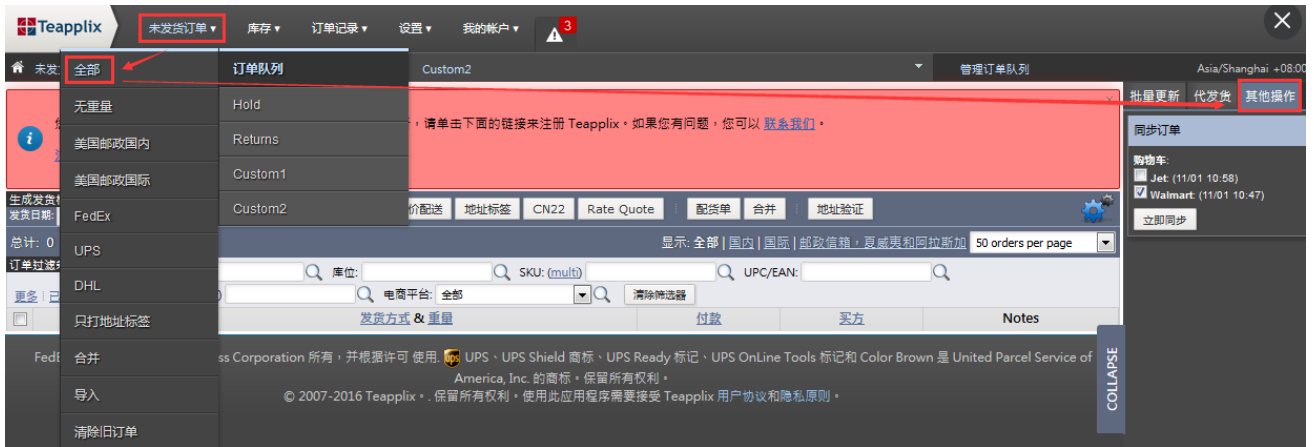
n
it St
CA 94306
support@teapplix.com

5、同步订单

买家完成 2 个订单后，卖家进入 walmart 后台，查看这 2 个订单：

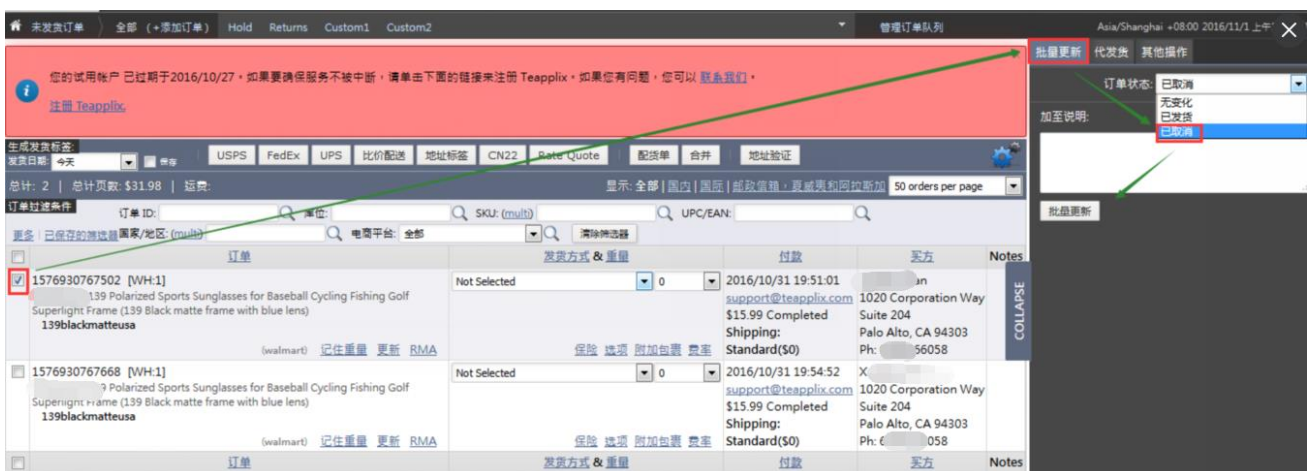


如果订单生成了，15 分钟后将自动同步到 teapplix，但我们可以手工按下图操作，立即同步顶到到 teapplix 中，然后进行接下来的操作：



6、取消一个订单

卖家进入 Teapplix 后台，按以下步骤操作取消订单，
订单取消后，退款将自动返回买家信用卡（非立即，需要几个工作日）。



点击 ‘cancel order’ 按钮确认取消订单。完成之后，可以去沃尔玛后台查看订单状态。



Cancel Orders

Walmart Order(s)	1
------------------	---

These order(s) will be cancelled on the marketplace.

Cancel Orders 关闭

7、发货一个订单

登录 Teapplix，选中待发货订单，修改订单状态为‘已发货’、发货日期、承运商、Tracking No，勾选‘更新平台’，然后点击‘批量更新’按钮。

The screenshot shows the Teapplix interface for managing orders. A specific order is selected, and the 'Batch Update' (批量更新) panel is open on the right. In this panel, the 'Order Status' (订单状态) is set to 'Shipped' (已发货), the 'Ship Date' (发货日期) is 2016/10/31, and the 'Carrier' (承运商) is USPS. The 'Update Platform' (更新平台) checkbox is checked. The 'Batch Update' (批量更新) button is highlighted with a red box.

注：Tracking No 不能随便写，如果你没有正确的，可以使用我提供的这个 9400110200828190830602 (USPS) 发货状态同步到沃尔玛需要 15-30 分钟，如果想立即生效，可以回到‘其他操作’里，立即同步。

This screenshot shows the 'Batch Update' (批量更新) panel in the Teapplix interface. The 'Sync' (立即同步) button is highlighted with a red box, indicating the next step in the process.

8、退货一个订单

已发货订单同步至 walmart 后，在 Teapplix 进入订单历史，选中要退货的订单点击 ‘refund’ 按钮。



选择退货原因，填写价格和税费，然后点击 ‘Refund an order’ 按钮

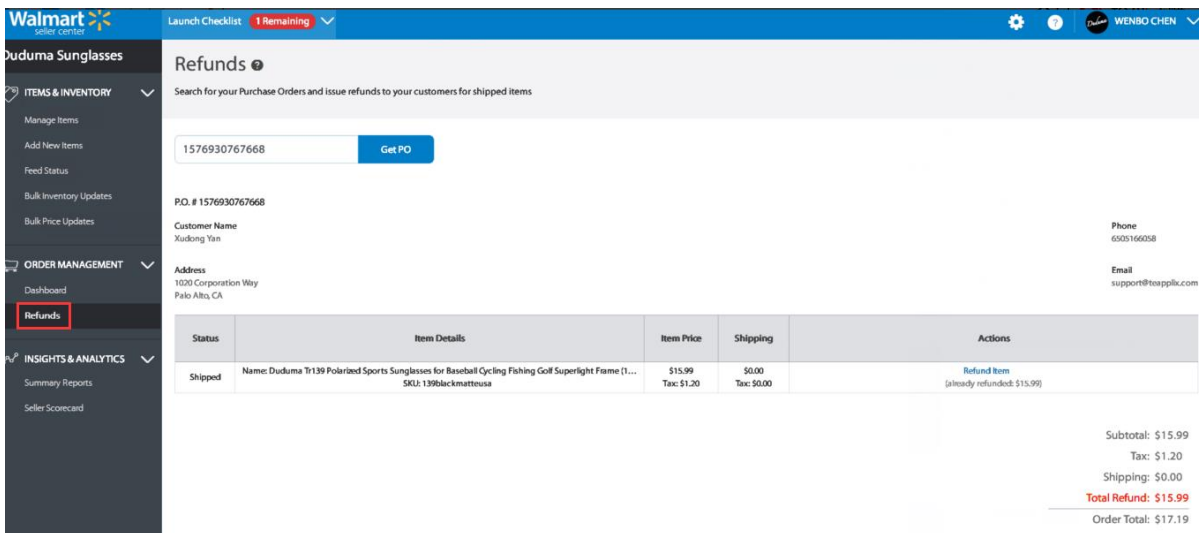
The 'Refund Order' form contains the following fields and values:

- Reason*: BillingError
- Charge Type*: Item Price
- Charge Amount*: 15.99
- Tax Amount: 1.20

Buttons: 'Yes, Refund an Order' (highlighted), '删除', '否, 返回订单历史记录屏幕'

特别提示: Tax Amount 也可能有金额，也可能是 0，这根据订单页面的实际数据填写。

沃尔玛有一个专门的退款页面，在 Teapplix 完成退款后可以去沃尔玛 refund 管理处查看，显示红色的退款金额就是已经完成退款了。



9、完成订单测试

至此，已经完成订单测试的具体操作步骤，然后在沃尔玛后台做完成标记。订单测试完成。

The screenshot shows the Walmart Seller Center interface. At the top, the Walmart logo and 'seller center' are visible. A 'Launch Checklist' header indicates '1 Remaining' item. The left sidebar shows the user's name 'Duduma Sunglasses' and two main sections: 'ITEMS & INVENTORY' (with sub-items: Manage Items, Add New Items, Feed Status, Bulk Inventory Updates, Bulk Price Updates) and 'ORDER MANAGEMENT' (with sub-item: Dashboard). The main content area is titled 'Complete Your Seller Setup' and contains a checklist of five items:

- Complete Signup Wizard (checked)
- Complete your Seller Profile (checked)
- Verify your Penny Deposit (checked) with a 'Mark as Incomplete' link
- Set up your taxes (checked) with a 'Mark as Incomplete' link
- Complete Item & Order Testing (unchecked) with a 'Mark as Done' link highlighted by a red box

注：订单测试完成后，你需要做的是上传你在申请 walmart 帐号时候承诺的 SKU 数量，然后 open case 要求 walmart 审核你的产品，审核通过后你的帐号就 go live（激活上线）可以销售了。